

# **INTERACCESS ELECTRONIC MEDIA ARTS CENTRE ANNUAL GENERAL MEETING**

**SEPTEMBER 25<sup>TH</sup>, 2009, 6PM**

## **PURPOSE OF THE AGM**

At the AGM, every member in good standing has the right to vote. The Membership are asked to vote on two crucial administrative issues: 1) The approval of the Audited Financial Statements from the previous year and the appointment of the auditors for the upcoming year. 2) The election of a new Board of Directors for the coming year.

It is important to note that because of extenuating circumstances the current Board of Directors are asking to extend their terms for an extra year. This request has been added to the Agenda to be voted on by the entire membership in attendance and proxy votes.

## **IF YOU CAN'T MAKE THE AGM**

Members who cannot attend the AGM may vote by proxy. This means that you assign another InterAccess member in good standing to vote on your behalf on issues that are presented in the agenda. Proxy votes do not count toward motions not listed on the agenda.

Please email Alex Snukal ([alex.snukal@interaccess.org](mailto:alex.snukal@interaccess.org)) for a Proxy Voting Form.

## **IS YOUR MEMBERSHIP IN GOOD STANDING?**

To vote, all members must be in good standing. Members may renew their memberships at the AGM or in advance, online at [interaccess.org/membership/joinform.php](http://interaccess.org/membership/joinform.php) or in person at InterAccess.

Please email Alex Snukal to check on the status of your membership.

## **AGENDA**

We are required to provide an Agenda and the minutes from the previous AGM for review in advance of the meeting. Below is the Agenda for the upcoming AGM. The minutes from the 2008 AGM can be found at [interaccess.org/IA\\_AGM\\_2008\\_06\\_apprvd.pdf](http://interaccess.org/IA_AGM_2008_06_apprvd.pdf) or by emailing Alex Snukal.

1. Call to Order (6:00 or when quorum is met)
2. Introductions (6:05)
3. Approval of the Agenda (6:15)
4. Approval of last year's minutes (6:25)
5. Overview of Organization and Review of 2008 activities (6:35)
6. Presentation of 2008 Financial Statements (7:00)
7. Approval of 2008 Audited Financial Statements (7:15)
8. Appointment of the Auditors for 2009 (7:25)
9. Motion, with explanation, to postpone election of Board of Directors for one year (7:30)
10. New Business (7:50)
11. Adjournment (8:00)

## **RELEVANT SECTIONS OF THE BY-LAWS IN PREPARATION FOR THE MEETING:**

### **3.2 ELECTION OF DIRECTORS:**

3.2.1 The elected Directors shall each hold office for

a period of two years.

3.2.2 Potential candidates must be nominated by two Members of the organization and may be drawn from Members and non-members, provided that the nonmembers pay Membership Dues within 10 days of being elected to the Board of Directors. All nominations must be received in writing by the nominations committee at least 14 days in advance of the General Meeting to elect Directors.

3.2.3 Each Member is allowed one vote per nominated candidate. A combined secret ballot is held to determine all the positions. The candidates receiving the highest numbers of votes, and at least a simple majority of voters, are thereby elected. In the case of a stalemate, a new vote is held between those candidates who received an equal number of votes.

3.2.4 The Board of Directors may appoint an interim Director to occupy a vacated position. This election must be ratified by a simple majority of voters at the AGM within 90 days of this appointment.

#### **4. GENERAL MEETINGS**

##### **4.1 PARTICIPATION IN:**

4.1.1 Each Member of InterAccess is entitled to one vote for each resolution adopted at a General Meeting.

4.1.2 The Secretary of the Board of Directors shall act as Secretary of the General Meeting.

##### **4.2 NOTIFICATION OF:**

4.2.1 General Meetings may not occur more than four times per year, and may not occur less than once per year.

4.2.2 A General Meeting may be called by the Board of Directors with 14 days notice.

4.2.3 A General Meeting may be called by 20% of the Membership in one of two ways: 1) At a Board Meeting, 2) in writing to the Board Chair with agenda items. Members must give the Board 30 days advance notice in writing when requesting such a meeting. In such a case, the Membership must be notified of the General Meetings 14 days in advance in writing.

4.2.4 The agenda must accompany this notification.

4.2.5 The accidental non-receipt of a notice by any of the Members entitled to receive such notice does not invalidate proceedings at that meeting.

##### **4.3. VOTING PROCEDURE:**

4.3.1 20% of the Membership in attendance constitutes quorum.

4.3.2 Members may vote by proxy on items set out in the agenda. Members may only vote by proxy once per year.

Members may hold only one proxy vote at a time. Members must sign an InterAccess Proxy form, which will be distributed with the agenda and posted on the website, and return the form to InterAccess administration by the time of the General Meeting.

4.3.3 Voting is decided by a simple majority of those present. In the event of a stalemate, the Chairperson has a second vote, or may defer the matter until a future meeting.

4.3.4 If less than 20% of the Membership appear to constitute a meeting, and it happens that there are urgent motions on the agenda, then the meeting is rescheduled to a time not less than two weeks and not more than one month in the future. At that time, a simple majority of Members as are present may constitute the meeting and voting on motions may proceed.

**LINKS:**

2008 AGM Minutes: [interaccess.org/IA\\_AGM\\_2008\\_06\\_apprvd.pdf](http://interaccess.org/IA_AGM_2008_06_apprvd.pdf)  
IA Bylaws: [interaccess.org/Bylaws\\_2007-CURRENT.pdf](http://interaccess.org/Bylaws_2007-CURRENT.pdf)  
Agenda: [interaccess.org/2009AGMagenda.pdf](http://interaccess.org/2009AGMagenda.pdf)

**STAFF:**

Alex Snukal, Administrative Assistant

**BOARD OF DIRECTORS 2008/2010:**

Michael Awad, Rob Cruickshank, Malka Greene, Risa Horowitz, Dafydd Hughes, Dave Kemp, Julie Lassonde, Angella Mackey, Stephanie Rogerson,

InterAccess is a registered, charitable artist-run centre that enables artists and the general public to explore the intersections of art and technology. Our mission is to expand the cultural space of technology. InterAccess gratefully acknowledges the support of the Toronto Arts Council, the Ontario Arts Council, the Canada Council for the Arts, and landlord/architect Breck McFarlane for their continued support.